

Republic of the Philippines  
 City of San Carlos  
 Negros Occidental

SHEET NO. 1

**INVITATION TO BID**

**PURCHASE REQUEST NO: 1-25-02-0315**

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in INSTRUCTION TO BIDDERS.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL	
1	1	unit	<b>Delivery Term: 15 Working Days upon receipt of P.O.</b> <b>Passenger Van</b> <b>Features:</b> Minimum to Maximum Engine Type: 2.0 – 2.8 L Diesel Fed Engine Displacement: 2000cc (min) – 2800cc (max) Maximum Output (PS/rpm): 100 – 180ps/3,000rpm – 4000rpm Maximum Torque (nm/rpm): 200 – 450nm/1400 – 2000rpm Transmission: 6-speed MT Front Suspension: McPherson Strut Design Rear Suspension: Leaf Spring, Rigid Angle Front Brake: Ventilated Discs Rear Brake: Drum Type Tires: 195 – 215 / 55 – 70, R15 – R17 Wheels (size): 15” – 17” Seating Capacity: 15 seaters (passengers + driver) <b>Interior:</b> Steering Column (Manual Tilt and Telescopic Adjustable) Steering Wheel Materials (4-Spoke, Urethane) Steering Wheel Switch (Audio, Telephone, Voice, MID) Audio System Type (8” Display Audio) Audio System Smartphone Connectivity (Apple Car play + Android) Auto/ Tuner/ USB/ BT <b>Exterior:</b> Headlamps (Bi-beam Multi-Reflector Halogen with Integrated Turn Lamp) Front Fog Lamps (Headlamp Integrated) <b>Function:</b> Power Window With (Driver/Front Passenger Auto Up-Down) Power Door Lock Power Outer Mirrors (Adjust + Retract) <b>Inclusions:</b> 3 Years LTO Registration, 1 Year GSIS Insurance Side visor, Step board, Regular Tint, Matting Bed Liner, Rear Bumper, Foglamp Early Warning Device With Warranty Color White Availability of Service Center within Negros Occidental x-x			
			PURPOSE:	For use of PNP San Carlos.	TOTAL	

Company Name / Business Name & Address

Name / Signature of Representatives

Form & Amount  
of Bid Security

## INSTRUCTION TO BIDDERS

**PURCHASE REQUEST NO** : 1-25-02-0315 **DATE** : February 14, 2025

**PURPOSE:** FOR USE OF PNP SAN CARLOS.

**OFFICE :** PNP

**DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS :** 1:30 P.M. , **March 18, 2025**

**PLACE :** BAC Secretariat Office/CMO Extension Office

**AMOUNT OF CONTRACT**

**BID SECURITY**

	Cash/ Manager's Check (2% of ABC)	Surety Bond (5% of ABC)
:	2,190,000.00 :	43,800.00 : 109,500.00

**PRE-BID CONFERENCE:** **March 3, 2025 at 2:30 PM, BAC Secretariat Office**

### **TERMS & CONDITIONS**

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
  - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
  - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
  - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
  - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
  - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P5,000.00 ( per City Ordinance No. 23-21, Series of 2023.)
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

**SGD**

**ATTY. MA. CHAT H. DELIMA-CORDERO**  
City Gov't Dept. Head I-OHRM / BAC Chairman  
**BIDS & AWARDS COMMITTEE**